

Mandatory Disclosure

Academy Of Business of Administration, Balasore

MBA Programme

The following information is to be given in the Information Brochure besides being hosted on the Institution's official Website.

1.	NAME OF THE INSTITUTION Address including telephone, Fax, e-mail:	<u>Corporate Office Address</u> Academy of Business Administration S1/25, Incl. Estate, Angargadia, Balasore. Dist – Balasore, Pin – 756001 Ph. No. 06782 - 261529, Fax – (06782) 264058 Website- www.abaindia.com E- Mail: info@abaindia.com <u>Permanent Campus Address</u> Academy of Business Administration, Balasore At- Harida, Po – Kuruda, Dist – Balasore, State- Orissa. Pin -756056, Ph- 06782- 256145, Fax – 256146, Web Site – www.abaindia.com E- Mail: info@abaindia.com
2.	NAME & ADDRESS OF THE DIRECTOR : Address including telephone, Fax, E-Mail	Mr.Jugal Kishor More (Executive Director) Srikantha Pur, Gopalgaon, Balasore. Bls_jkmore @ sancharnet.in, Ph- No-09437003070 (M)
3.	NAME OF THE AFFILIATION UNIVERSITY :	Biju Pattnaik University of Technology (BPUT)
4.	GOVERNANCE:	
	<input type="checkbox"/> Members of the Board and their brief background:	See Board of Governors
	<input type="checkbox"/> Members of Academic Advisory Body:	See Board of Governors
	<input type="checkbox"/> Frequency of the Board Meetings and Academic Advisory Body:	Once in three months
	<input type="checkbox"/> Organizational chart and processes Yes	See Board of Governors
	<input type="checkbox"/> Nature and Extent of involvement of faculty and students in academic affairs / improvements:	

	<ul style="list-style-type: none"> - Teachings through group discussion and case study based. Cases are proposed by the subject teacher and is solved by the students. At least one case study is one chapter. - Class room seminar per unit - Quiz and project defense per each semester. - One plant orientation in every semester. - Teachings through overhead projector and LCD. - Tutorial class and doubt clearance class - Library support guided by the concerned teacher separate class scheduled fixed to library ref. - Guidance by the faculties for project works. 	
	<ul style="list-style-type: none"> ▣ Mechanism / Norms & Procedure for democratic / good Governance: Yes ▣ Student Feedback on Institutional Governance / faculty performance: Yes ▣ Grievance redressal mechanism for faculty, staff and students: Yes, available 	
5.	PROGRAMMES:	
	▣ Name of the Programmes approved by the AICTE:	MBA
	<ul style="list-style-type: none"> ▣ Name of the programmes accredited by the AICTE: ▣ For each Programme the following, details are to be given: 	
	• Name:	MBA
	• Number of seats:	120
	• Duration:	2 Years
	• Cut off mark / rank for admission during, the last three years:	As per the norms of OJEE
	• Fee:	1,52,000/- For two years
	• Placement Facilities:	Yes
	• Campus placement in last three years with minimum salary, See Placement.	
	<ul style="list-style-type: none"> ▣ Name and duration of programme(s) having affiliation / collaboration with Foreign University(s) Institution(s) and being run in the same Campus along with status of their AICTE approval: NA 	
	<ul style="list-style-type: none"> ▣ For each Collaborative / affiliated programme give the following: NA 	
	<ul style="list-style-type: none"> ▣ Whether the Collaborative Programme is approved by AICTE? If not whether the Domestic / Foreign Institution has applied to AICTE for approval as required under notification no. 37 – 3 / Legal / 2005 dated 16th May, 2005: NA 	
6.	FACULTY	
	▣ Number of faculty members:	
	• Permanent Faculty:	16 Nos.
	• Guest Faculty:	2
	<ul style="list-style-type: none"> ▣ Profile of each faculty with qualifications, total experience, age and See Faculty duration of employment at the institute concerned. 	

	<ul style="list-style-type: none"> ▣ Number of faculty employed during the last two years: 10 ▣ Profile of Director / Principal with qualifications, total experience, See Faculty age and duration of employment at the institute concerned. ▣ Whether student assessment of faculty is in force. Yes 						
7.	<p>FEE</p> <ul style="list-style-type: none"> ▣ Details of fee, as approved by State fee Committee, for the Institution: Yes, 1,52,000/- ▣ Time schedule for payment of fee for the entire programme.3 Installments ▣ Fee waivers granted with amount and name of students. NA ▣ Number of scholarships offered by the institute with the name of the students, duration and amount : NA ▣ Criteria for fee waivers/ scholarship. NA ▣ Estimated cost of Boarding and Lodging in Hostels. 2,400/- 						
8.	<p>ADMISSION</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">▣ Number of seats sanctioned with the year of approval.</td> <td>120 in 06 - 07</td> </tr> <tr> <td>▣ Number of students admitted under various categories each year in the last two years:</td> <td>114 Nos, MBA –Intake – 120 in 08 –09 63 Nos. MBA- Intake – 120 in 07 -08</td> </tr> <tr> <td>▣ Number of applications received during last two years</td> <td>275</td> </tr> </table>	▣ Number of seats sanctioned with the year of approval.	120 in 06 - 07	▣ Number of students admitted under various categories each year in the last two years:	114 Nos, MBA –Intake – 120 in 08 –09 63 Nos. MBA- Intake – 120 in 07 -08	▣ Number of applications received during last two years	275
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▣ Number of applications received during last two years	275						
9.	<p>ADMISSION PROCEDURE :</p> <p style="text-align: center;">As per guide lines set by BPUT</p>						
	<ul style="list-style-type: none"> ▣ Mention the admission test being followed, name and address of the Test Agency and its URL (website). MAT, OJEE, CET 						
	<ul style="list-style-type: none"> ▣ Number of seats allotted to different Test Qualified candidates [CAT / MAT / XAT / JMET / CET / JEE (State conducted test / University tests)] 						
	<ul style="list-style-type: none"> ▣ Calendar: <p style="text-align: center;">As per BPUT Schedule/ OJEE/CET</p> <ul style="list-style-type: none"> - Last date for request for applications - Last date for submission of application. - Dates for Group Discussion (GD)/ Interviews - Dates for announcing final results. - Release of admission list (main list and waiting list should be announced on the same day) - Date for acceptance by the candidate (time given should in no case be less than 15 days): As per BPUT Schedule - Last date for closing of admission. As per BPUT Schedule - Starting of the Academic session As per BPUT Schedule - The waiting list should be activated only on 						

		the expiry of date for main list: NA - The policy of refund of the fee, in case of withdrawal, should be clearly notified. Yes
10.	CRITERIA AND WEIGHTAGES FOR ADMISSION:	As decided by MAT/ OJEE/ CET Through BPUT
	<ul style="list-style-type: none"> ▣ Describe each criteria with its respective weightages i.e. Admission Test, GD, Interview etc. ▣ Mention the minimum level of acceptance, if any, for any criteria. ▣ Mention the cut – off levels of percentage & percentile scores (section – wise and / or total as case may be) of candidates in the admission test who are called for GD/ Interview ▣ Mention last two years cut – off percentage & percentile (section – wise and / or total as case may be) of the candidates called for GD / Interview. ▣ Display marks scored in Test, GD, Interview etc. and in aggregate for all candidates who come for GD / Interview etc. 	
11.	APPLICATION FORM:	<u>See Application Form</u>
	<ul style="list-style-type: none"> ▣ Downloadable application form, with online submission possibilities. 	
12.	LIST OF APPLICANTS:	NA
	<ul style="list-style-type: none"> ▣ List of candidates whose applicable have been received along with percentile / percentage score for each of The qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats. 	
13.	CRITERIA FOR GD / PERSONAL INTERVIEW:	NA
	<ul style="list-style-type: none"> ▣ Norms adopted for calling the candidates for Group Discussion / Personal Interview. (It has to be strictly in order of merit.) ▣ Attributes for evaluation in GD / Interview 	
14.	RESULTS:	NA, Counseling done by BPUT
	<ul style="list-style-type: none"> ▣ Composition of evaluation team with the brief profiles of members (This information be made available in the public domain after the admission process is over) ▣ Score of the individual candidates called for Group Discussion and Interview in each of the components including the test and in total, arranged in order of merit. ▣ List of candidates who have been offered admission in each category ▣ Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates, category wise. ▣ List of the candidates who joined within the date vacancy position in each category before operation of waiting list. 	
Note: Suppression and / or misrepresentation of information would attract appropriate penal action.		